**4th Grade Agenda**

**August 19, 2010**

**1:00 p.m.**

**Shelley’s Room**

**1. Review PLC Norms**

*Amy resent the PLC norms to all team members.*

**2. 4th grade Meetings: Wednesdays at 7:30 a.m.**

**3. Finalize bus duty. Volunteer for rotating Monday afternoon schedule.**

**4. Homework Club: Charity, Amy, and Jane (Is anyone else interested?)**

**5. Outdoor Education: Select Dates**

*Oct. 12 – Willett/Olson*

*Oct. 14 – Turner/Haddock*

*Oct. 27 – Bertellotti/Schutt*

*Nov. 4 – Miller/Schwartz*

*Outdoor Ed. Activities:*

*-History of IL*

*-Scientific Method*

**6. Minute Math: When are we starting? What time of day? Thoughts?**

*Teachers should start with Math Minute 1 on Monday, August 23. Teachers will do Math Minutes with their homeroom students at a time that is suitable for them each day.*

**7. Lunch/Recess Schedule and Recess Detention**

*We decided to shuffle a few of the lunch/recess times. There are some teachers that have never had Recess first and then lunch. So, it is time to switch. Below is the new lunchtime clusters.*

*Lunch first/Recess second: Recess first/Lunch second:*

*Haddock Schwartz*

*Olson Bertellotti*

*Willett Miller/Schmidt*

*Schutt Turner*

**8. Field Trips: How much does each cost and dates.**

* *Joy will begin getting the 2010-2011 Field Trip permission slip ready.*
* *Charity will book Planetarium Trip ($2)*
* *Sue will book Courthouse Trip ($1)*
* *Amy will book Sea Dog Trip (TBA)*
* *Outdoor Ed. (Free)*

**9. Back to School Letters: When is everyone sending home? LuLu is translating!!!**

*Teachers need to send handbooks and letters home by Friday. Signed handbook letters should be returned by next week.*

**10. Starting curriculum on Monday, August 23rd. (Use intervention time for Open House activities.)**

*Curriculum - Vocabulary*

* *We will have a focus group of 10 vocabulary words a week that all teachers will teach everyday. Words will relate to core subjects of reading, math, science, and social studies.*
* *Joy will create the first list of 10 words.*

**11. Assessments: Review beginning of year assessments. Can we have Math assessment scored and turned into Joy by end of day on Friday, August 20th?**

* *Math Assessment should be given Friday, August 20. Test should be read aloud to all students.*
* *Reading assessment should be given over a 3-day period starting on Monday, August 23. Have student complete one page of the test a day Mon., Tues., and Wed.*
* *Give addition time test Monday, August 23. Test should be timed for 2 minutes.*
* *Give Addition/Subtraction Intervention Test on Tuesday, August 24.*

**12. Intervention Times: Beginning math interventions Monday, August 30th. Reading interventions???**

*At the next meeting we will discuss ideas for how to structure the reading intervention time. Bring reading test results and ideas!*

**13. Other???**

**Behavior System:**

*We will use a “strike” system. Teachers will keep track of student’s daily behavior and homework habits using “strikes”.*

* *Students will receive a “strike” for poor behavior and late homework assignments. If a student accumulates 4 “strikes” or more in a week, they will loose Friday Free Time.*
* *Each student starts with a clean slate each week. “Strikes” won’t transfer from week to week.*
* *Jane will email a template that we can use to keep track of all students’ “strikes”.*

*\*If anyone has newspapers and/or toilet paper rolls please bring them in.*

*\** Cassandra updated us on the current title students. She also updated us on the program.